

# Village of Skokie

P.O. Box 309 • Skokie, IL 60076 • (847) 673-0500



# REAL ESTATE TRANSFER TAX

**Check Appropriate Boxes**

- RESIDENTIAL     
  COMMERCIAL/  
INDUSTRIAL     
  MULTI-UNIT  
NO. of UNITS \_\_\_\_\_  
 EXEMPTION

Recorder or Registrar's Deed No. _____
Date Recorded _____ <i>(For Recorder's Use Only)</i>

**INSTRUCTIONS:**

- 1) This form must be filled out completely, signed by at least one of the grantees (buyers), signed by at least one of the grantors (sellers), and presented to the Village of Skokie, 5127 Oakton Street, Skokie, Illinois 60077, or other designated agent, at the time of purchase of real estate transfer stamps as required by the Village of Skokie Economic Development Tax, Skokie Code Chapter 98, Article III. The stamps must be affixed to the deed, and this form attached, when the title is recorded.
- 2) The full actual amount of consideration of the transaction is the amount upon which the tax is to be computed. Both the full actual consideration of the transaction and the amount of the tax stamps required must be stated on the declaration.
- 3) If a controlling interest in a real estate entity is transferred, a transfer tax must be paid prior to the transfer becoming effective.
- 4) **A signed copy of the Illinois Tax Declaration form must be sent to the Village of Skokie, pursuant to Section 98-82 of the Code, by the grantee (buyer) of any deed or assignee of beneficial interest.**
- 5) For additional information, please call the Village Hall at 847/673-0500, Monday thru Friday, 8:30 A.M. to 5:00 P.M.

Address of Property \_\_\_\_\_ Street \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Permanent Property Index No. \_\_\_\_\_

Date of Deed \_\_\_\_\_ Type of Deed \_\_\_\_\_

Full Actual Consideration (including amount of mortgage and value of liabilities assumed)	\$ _____
Amount of Tax (\$3.00 per \$1,000 or fraction thereof of full actual consideration)	\$ _____ Line 1
<b>PAYMENT OF TAX IS THE OBLIGATION OF THE SELLER.</b>	
Outstanding debt(s) required to be paid**	\$ _____ Line 2
Total Amount due to the Village of Skokie	\$ _____ Line 1 plus Line 2

\*For transactions with consideration of \$1,000,000 or more, additional information regarding the transaction may be required in accordance with rules promulgated by the Village Manager.  
 \*\*See reverse side of this form for additional information.

Note: The Village of Skokie Economic Development Tax specifically exempts certain transactions from taxation. These exemptions are enumerated in Sections 98-79 of the Skokie Village Code which are printed on the reverse side of this form. A real estate transfer stamp is required. To claim one of these exemptions, complete the appropriate blanks below:

I hereby declare that this transaction is exempt from taxation under the Village of Skokie Economic Development Ordinance by paragraph(s) \_\_\_\_\_ of Section 98-79 of the Skokie Village Code. (See reverse side for listing.)

Details for the claimed exemption: (explain) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved by Village of Skokie: \_\_\_\_\_ Date: \_\_\_\_\_

Exempt Transactions Fee:	\$ _____	Line 1
Outstanding debt(s) required to be paid**	\$ _____	Line 2
Total Amount due to the Village of Skokie	\$ _____	Line 1 plus Line 2

\*\*See reverse side of this form for additional information.

We hereby certify the full actual consideration and above facts contained in this declaration to be true and correct.

Grantor: \_\_\_\_\_ (Please Print)  
 (Seller) \_\_\_\_\_ / \_\_\_\_\_  
 Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_  
 Seller or Agent

Grantee: \_\_\_\_\_ (Please Print)  
 (Buyer) \_\_\_\_\_ / \_\_\_\_\_  
 Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_  
 Buyer or Agent

(Please Print)  
 Prepared by \_\_\_\_\_ Street Address \_\_\_\_\_

City State Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_

## EXEMPTIONS:

SEC. 98-79 EXEMPT TRANSACTIONS. The tax imposed by this Chapter shall not apply to the following transactions, provided said transaction in each case is accompanied by a certificate setting forth the facts or such other certificate of record or sworn statement as the Director of Finance may require at the time of filing of the declaration form:

- (1) Transactions involving real property acquired from any Governmental body;
- (2) Transactions in which the deeds secures debt or other obligations;
- (3) Transactions in which the deeds, without additional consideration, confirm, correct, modify or supplement a deed previously recorded;
- (4) Transactions in which the transfer price covering the sale of any owner occupied residential unit is less than one hundred thousand dollars (\$100,000.00) and the seller qualifies for Section 8 Housing Assistance Payment Program Income Guidelines of the U.S. Housing Act of 1937 (42 U.S.C.A. §14375), as amended from time to time;
- (5) Transactions in which the transfer price is less than five hundred dollars (\$500.00);
- (6) Transactions in which the deed is a tax deed;
- (7) Transactions in which the deed releases real property which is security for a debt or other obligation;
- (8) Transactions in which the deed is from a bank, trust company, financial institution, insurance company or other similar entity, or nominee, custodian, or trustee therefor, to a public officer or commission, or person designated by such officer or commission or by a court, in the taking over of its assets, in whole or in part, under State or Federal law regulating or supervising such institutions, nor upon redelivery or retransfer by any such transferee or successor thereto;
- (9) Transactions made pursuant to mergers, consolidations, or transfers or sales of substantially all of the assets of corporations under (i) plans of reorganization where no gain or loss is recognized by a party to a reorganization under the Federal Internal Revenue Code of 1986 and which meet requirements of Section 368 of the Federal Internal Revenue Code of 1986, as amended from time to time [26 U.S.C. §368], unless such transaction involves the transfer of an indirect interest in real property as reflected by a controlling interest in a real estate entity, or (ii) a confirmed plan of reorganization under Section 1146(c) of Chapter 11 of the United States Bankruptcy Code of 1978, as amended [U.S.C. §1101 et seq.];
- (10) Transactions from a bankrupt or person in receivership due to insolvency to the trustee in bankruptcy or receiver, from such receiver to such trustee or from such trustee to such receiver, or upon redelivery or retransfer by any such transferee, trustee or successor thereto;
- (11) Transactions between subsidiary corporations and their parents for no consideration other than the cancellation or surrender of the subsidiary corporation's stock;
- (12) Transactions wherein there is a contemporaneous exchange of real property involving the same parties except that the money difference or money's worth paid from one or the other shall not be exempt from the tax;
- (13) Transactions representing transfers subject to the imposition of a documentary stamp tax imposed by the government of the United States; and
- (14) A transfer by lease (other than by means of a ground lease which constitutes a transfer of the beneficial interest in real property);
- (15) Transfers made by an executor or administrator to to a legatee, heir or distributee where the transfer is being made pursuant to will or by intestacy.

SEC. 98-80 CONSTRUCTION OF EXEMPTIONS. All exemptions from the taxes imposed by this Chapter shall be strictly and narrowly construed, and all other provisions of this Chapter shall be broadly construed in order to give effect to the intent of this Chapter, which is to tax all transfers of real property within the Village, unless specifically exempt.

SEC. 98-88 PAYMENT OF OUTSTANDING DEBTS. Prior to the issuance of Revenue Stamps issued after June 30, 1996 as required by Section 98-75 et. seq. of this Chapter, the Village Manager or designee shall determine the amount of debts pertaining to the property or the owner of same then in existence on the Village's information system and shall cause such debts to be paid prior to the issuance of Skokie Revenue Stamps. Notwithstanding the aforementioned, this Section 98-88 shall not relieve an individual from debts not yet processed by the Village in the normal course of its business nor shall it relieve an individual from debts or judgments recorded against the real property.

SEC. 98-74 RULES AND REGULATIONS. The Village Manager is hereby authorized to establish and promulgate rules